

SELECT COMMITTEES

TERMS OF REFERENCE 2015/16

Title: Housing Select Committee

Status: Select Committee

1. To undertake the overview and scrutiny, utilising appropriate methods and techniques, of the housing related services and functions of the Communities Directorate;
2. To develop a programme of work each year, informed by relevant service aims and member priorities, to ensure that the housing related services and functions of the Communities Directorate are appropriate and responsive to the needs of residents, service users and others;
3. To consider any matter referred to the Select Committee by the Overview and Scrutiny Committee, the Cabinet or a relevant Portfolio Holder, and to report and make recommendations directly to the Committee, the Cabinet or relevant Portfolio Holder when appropriate;
4. To consider the effect of Government actions or initiatives on the housing related services and functions of the Communities Directorate and any implications for the Council's residents, service users and others, and to respond to consultation activities as appropriate;
5. To establish working groups as necessary to undertake any activity within these terms of reference;
6. To undertake pre-scrutiny through the review of specific proposals of the Council and its partner organisations or other local service providers, insofar as they relate to the housing related services and functions of the Communities Directorate, to help develop appropriate policy;
7. To undertake performance monitoring in relation to the housing related services and functions of the Communities Directorate, against adopted key performance indicators and identified areas of concern;
8. To identify any matters within the housing related services and functions of the Communities Directorate that require in-depth scrutiny, for referral to the Overview and Scrutiny Committee;
9. Where requested by the Overview and Scrutiny Committee, to examine and review call-in requests and the implementation of executive decisions;
10. To recommend the establishment of task and finish panels to the Overview and Scrutiny Committee as necessary, in order to undertake any activity within these terms of reference;

11. To monitor progress with the Housing Strategy and HRA Business Plan Key Action Plans on a six-monthly basis; and
12. To consider matters relating to the performance of the Council's Repairs Management Contract.

Chairman: Cllr S Murray